

FREE ChatGPT Prompts

Bike Messenger Edition



Free Prompts for:

Outreach emails..... pg4

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Invoice templates..... pg12



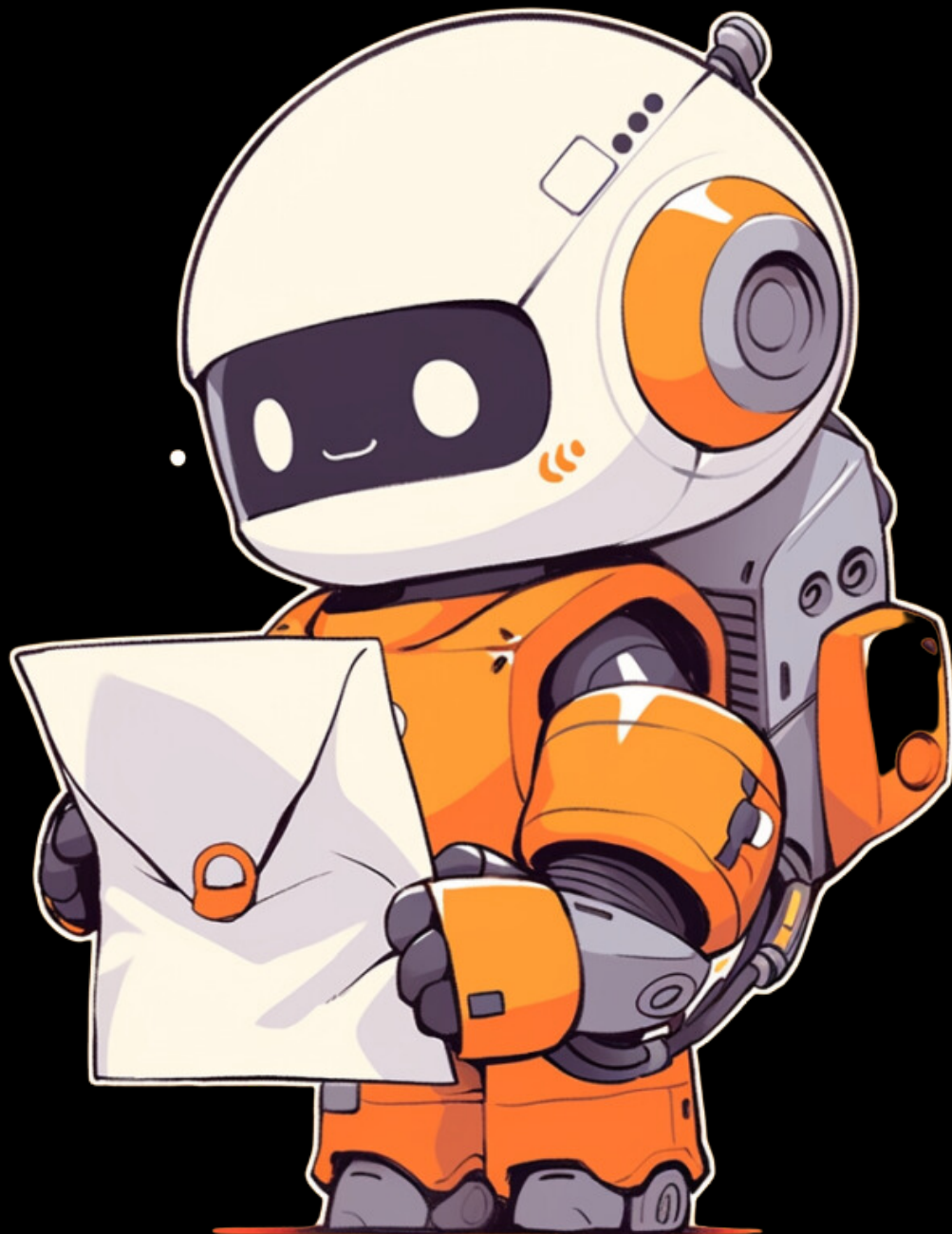
Remember to Feed your AI

Your AI is hungry. The more data and info you feed it as part of your prompting, the stronger it gets and the more it helps you.

Tell it about your job and project every time you prompt!



Drafting fresh emails for new contacts can take time. A template provides a standardized, professional approach for initial contacts.



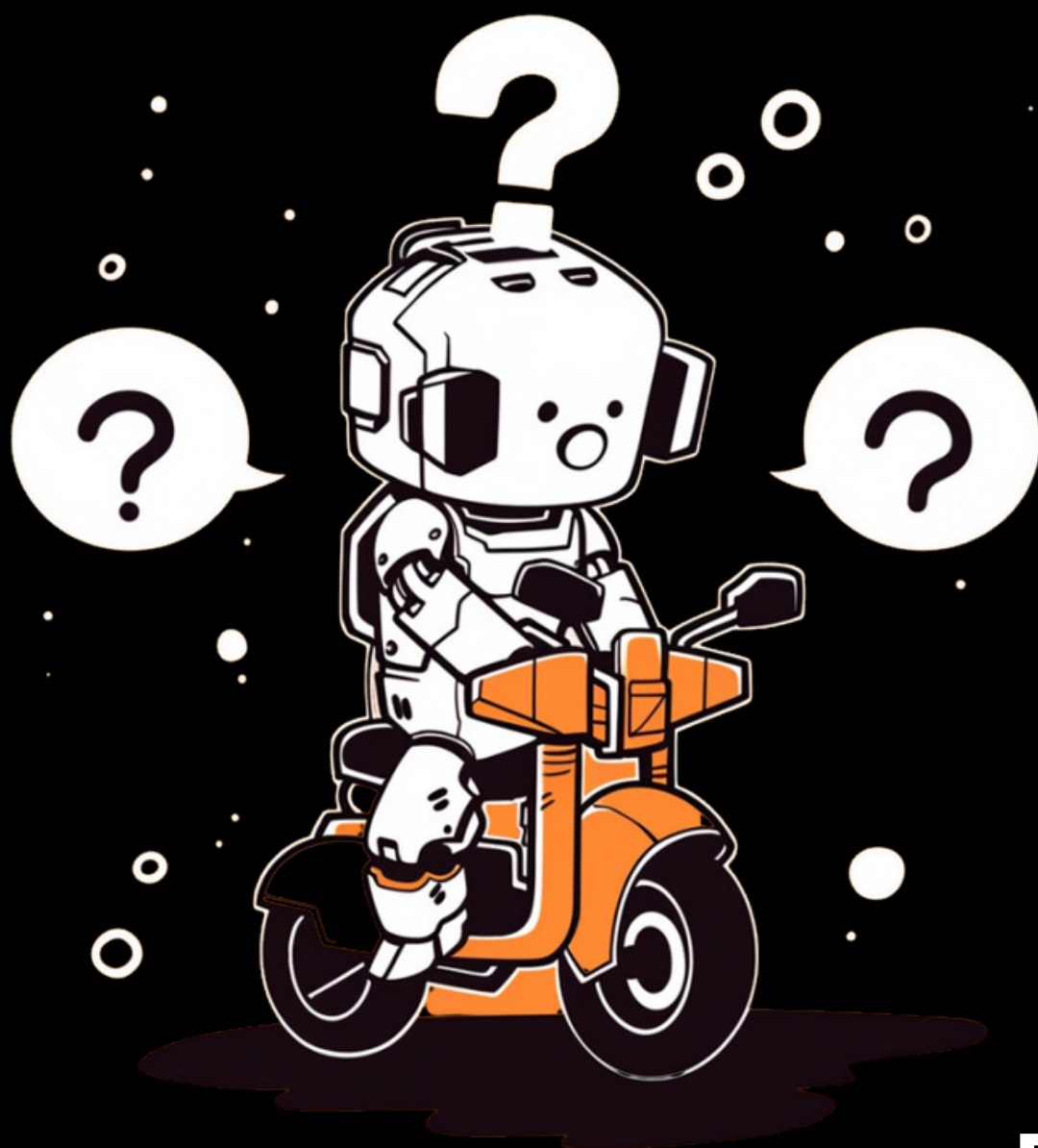
Prompt: "Write a template for initiating contact with potential new clients."



Forgetting items can lead to unnecessary backtracking. A pre-work checklist ensures you're always prepared, maximizing efficiency.



Prompt: "Generate a checklist of essential items and tasks needed before starting the [workday/shift]."



Staying compliant is crucial. Knowing local regulations reduces the risk of penalties and ensures smooth operations.



Prompt: "Search for and summarize local cycling and delivery regulations in [city/area]."



Organized workdays lead to better time utilization and fewer overlaps. A solid schedule streamlines daily tasks.



Prompt: "Draft a weekly work schedule including breaks, client meetings, and peak delivery times."



Recreating invoices is time-consuming. A standardized invoice template ensures quick and consistent billing.



Prompt: "Create an invoice template for services provided to [client] on [date]."



Without your
reposts and
comments, I
end up with
three flat tires
somehow

