

# FREE ChatGPT Prompts

Upwork/Fiverr  
Edition





# Free Prompts for:

- Follow up emails..... pg4
- Improving from data..... pg6
- Process checklists..... pg8
- Handling objections..... pg10
- Outreach template..... pg12



# Remember to Feed your AI

Your AI is hungry. The more data and info you feed it as part of your prompting, the stronger it gets and the more it helps you.

Tell it about your job and project every time you prompt!





A pre-written follow-up email template ensures you can consistently and professionally follow up on pending proposals or queries.





Prompt: "Craft a follow-up email for clients I haven't heard back from regarding [project type]."

Automating the process of identifying potential improvements in [job category] can expedite service enhancement, ensuring you stay ahead in quality offerings.



Prompt: "Identify areas for improvement in my [job category] services based on recent client feedback and market trends."



Creating a custom checklist for [task] will streamline the process, making sure you're prepared and efficient, which is crucial for balancing multiple projects.





Prompt: "Develop a pre-work checklist for [task] to ensure all necessary preparations are done before starting."



Having a personalized script for addressing common objections in sales or negotiations for [service] saves time and can significantly increase conversion rates.



Prompt: "Generate a script for handling common client objections related to [service]."



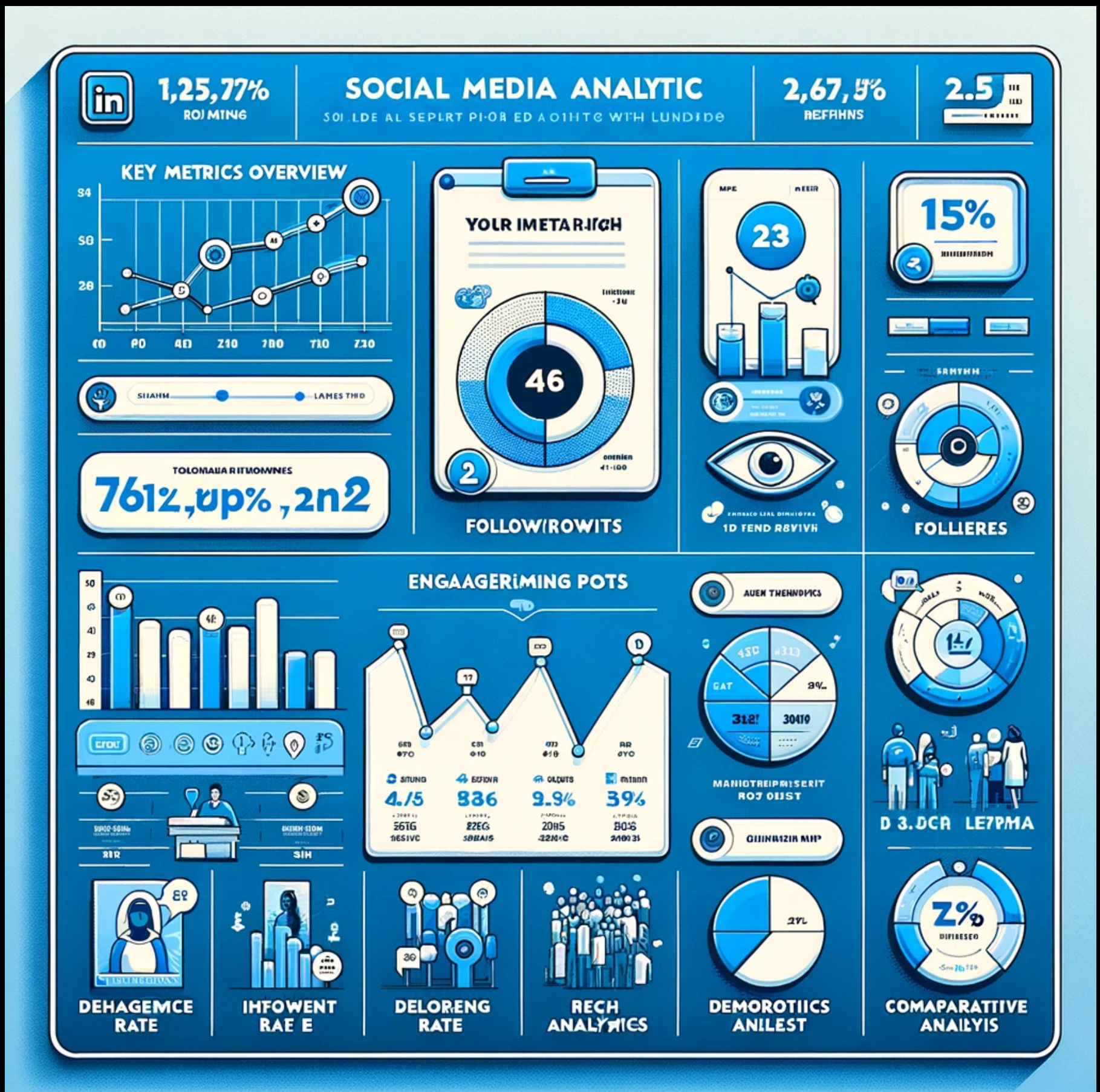
A customized outreach template for [service] that can be quickly personalized saves time on client acquisition efforts.



Prompt: "Compose a customizable outreach template for promoting my [service] to potential clients. Then, draw it."



# Output from Prompt 5 in ChatGPT / Dall-E 3





# Output from Prompt 5 in ChatGPT / Dall-E 3





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**comments**,  
people keep  
cancelling gigs  
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